

ST. CLAIR COUNTY LIBRARY BOARD OF TRUSTEES REGULAR MEETING MINUTES

TIME & PLACE: 6:30 p.m. Tuesday, August 26, 2014
2011 St. Clair River Drive, Algonac, MI, Algonac-Clay Branch
PRESENT: BOARD MEMBERS: Laurie Crisenbery, Arnold Larson, Arlene Marcetti,
Harold Tiburzi and Kathleen Wheelihan. DIRECTOR: Allison Arnold.
ABSENT: None.
ALSO PRESENT: Staff: Dale Kittendorf, Melba Moss, and Kimberley Radatz
OTHER: Debbie Bourgois, Dwight Hughes, Donna Falke, and Commissioner Gratopp

I. CALL TO ORDER AND ATTENDANCE BY Chairperson Larson at 6:31 p.m.

The Pledge of Allegiance was said.

II. AMENDMENTS TO THE AGENDA:
None.

III. APPROVAL OF AGENDA:
Moved by Member Tiburzi and supported by Member Marcetti to approve the agenda as received. Motion unanimously carried.

Department Lead report. Algonac-Clay Branch Lead Scott Nichols.

IV. CITIZENS' COMMENTS:
None.

V. APPROVAL OF MINUTES:
Moved by Member Tiburzi and supported by Member Crisenbery to approve the July 22, 2014 regular meeting minutes as received. Motion unanimously carried.

VI. FINANCIAL REPORT:
a) Ratification of Bills.
Moved by Member Marcetti and supported by Member Crisenbery to receive and file bills for July totaling \$143,591.72 as received. Motion unanimously carried.
b) Acceptance of Financial Reports.
Moved by Member Tiburzi and supported by Member Crisenbery to receive and file Financial reports for July 2014. Motion unanimously carried.

VII. COMMUNICATIONS:
a) Director's Report. In addition to the written report:

- Information to the board regarding the request of available FY2014 endowment fund monies for disbursement/distribution
- New Buffalo Public Library donation of shelving, furniture and materials
- Jackson District Library visit to present the St. Clair County Library System's millage campaign strategies
- Dale Kittendorf, Main Library/Marketing Coordinator resignation. Appreciation of contribution to the library was expressed by library board

b) Department and or Committee.
c) Other.
Moved by Vice-Chairperson Wheelihan and supported by Member Marcetti to receive and file communications as received. Motion unanimously carried.

VIII. OLD BUSINESS:

- a) Millage – update. Election results accompanied with past election results for comparison enclosed in Director’s report. Chairperson Larson thanked Ms. Bourgois, chairperson of the campaign committee, for her dedication and support.

IX. NEW BUSINESS:

- a) Library Director goals/initiatives – preliminary discussion
 - i. Admin vacancies, structure study
 - ii. FY2015 budget creation
 - iii. Library system strategic plan
 - iv. Facilities – branch construction projects and Main Library staff arrangements
 - v. Patron satisfaction surveys
- b) Library Board By-Laws – review
- c) FY2013 Year-End Analysis
- d) Donation/opportunity from New Buffalo Library
Moved by Member Tiburzi and supported by Member Marcetti for the expenditure, not to exceed \$10,000.00, for the moving of materials and shelving consisting of the New Buffalo Library donation. Motion unanimously carried.
- e) Board Member Reports.

Member Tiburzi – “Thank You” signs for millage support, thanks to Scott Nichols for great report, bring attention to the photos of improvements at Algonac Branch, photo of a volunteer in Ira Township working on flower bed at the Ira Township Branch.

Vice-Chairperson Wheelihan – Memphis is just fine; Capac Friends had a very successful bake sale; working on the 5K run fundraiser; staff going to elementary school for “School-a-paloosa” outreach; planning a Friends’ Night Out event.

Member Crisenbery – St. Clair Branch finished up summer reading; Marysville branch lead is on vacation, working on telephone issue at G. Lynn Campbell Branch – Kimball Township.

Member Marcetti – Bologna Festival was great; Friends raised \$1600.00 at the book sale; continuing public issue regarding Art Van - specifically in Greenwood Township.

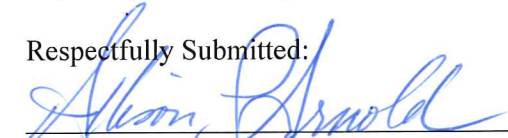
Chairperson Larson – Last meeting after 10 years, everything is moving in a positive direction, particularly impressed with the growth in our branches; will see us all at the Long Range Planning; thank you for all your support and appreciation.

Commissioner Gratopp – apologize for having come in late and missed public comment but wanted to share what a great job the entire library community did on the millage and truly appreciate all the time Whitey has put into the library board.

NEXT REGULAR MEETING DATE: Tuesday, September 23, 2014 at 6:30 p.m., located at the Main Branch, 210 McMorran Blvd, City of Port Huron.

- X. ADJOURNMENT: Meeting adjourned at 7:51 p.m. by Vice-Chairperson Wheelihan.


Kathleen J. Wheelihan, Vice-Chairperson

Respectfully Submitted:

Allison S. Arnold, Director/Secretary